

REAL ESTATE QUESTIONNAIRE

Seller's Information Sheet (Estate)

(Please attached additional sheets if more space is required for any one question.)

LEGAL NAME OF DECEDENT [As it appears on Death Certificate/Letters Testamentary/
Letters of Administration]:

YOUR LEGAL NAME AS PERSONAL REPRESENTATIVE [As it appears on Letters
Testamentary/Letters of Administration]:

(Please attach Death Certificate for Proof of Name and Surrogate's Certificate as to your
authority to act as Executor/Administrator)

PLEASE SUPPLY US WITH YOUR CONTACT INFORMATION SO THAT WE MAY
CONTACT YOU, WHEN NECESSARY:

Home Address: _____

Home Telephone Number: _____

Cell Phone: _____

E-Mail: _____

ADDRESS OF PROPERTY BEING SOLD (Please attach a copy of the existing Deed to
property, if available.):

PLEASE PROVIDE ESTATE'S EIN: _____

STATE APPROXIMATE GROSS TAXABLE VALUE OF ESTATE (Probate Estate plus any
transfers in past three (3) years, life insurance payable to any beneficiaries, retirement benefits
with payments remaining, IRA's, annuities, etc.) \$ _____

STATE APPROXIMATE NET VALUE OF ESTATE (Gross less debts of the decedent and
estate expenses) \$ _____

HAVE THE FUNERAL EXPENSES AND EXPENSES OF LAST ILLNESS BEEN PAID IN
FULL? Yes ___ No ___

If No, please state particulars _____

HAS A NEW JERSEY RELEASE OF WAIVER OF ESTATE/INHERITNACE TAX BEEN
PROCURED?

Yes ___ No ___

If No, please state status of necessary return to obtain waiver _____

HAS THE NEW JERSEY WAIVER OF ESTATE/INHERITANCE TAX BEEN RECORDED?

Yes ___ No ___

If Yes, please provide a copy with recordation mark.

If No, please state particulars _____

HAVE FEDERAL ESTATE TAXES, IF REQUIRED, BEEN PAID AND RELEASE
OBTAINED? Yes ___ No ___ N/A ___ (Gross Estate is less than \$5.14 million)

If No, please state particulars _____

PLEASE GIVE US THE NAME OF THE BANK(S) OR OTHER LENDER(S) PRESENTLY
HAVING A LIEN ON THE PROPERTY (OR ANY HOME EQUITY ACCOUNTS), THE
ADDRESS TO WHICH SEND PAYMENTS AND THE ACCOUNT NUMBER:

Name of Bank: _____ Account # _____

Address: _____

Phone Number: _____ Approximate Payoff: _____

Name of Bank: _____ Account # _____

Address: _____

Phone Number: _____ Approximate Payoff: _____

Name of Bank: _____ Account # _____

Address: _____

Phone Number: _____ Approximate Payoff: _____

HAVE THERE BEEN ANY NEW CONSTRUCTION, ADDITION OR ALTERATION TO
THE PROPERTY IN THE LAST FOR MONTHS? Yes ___ No ___

If Yes, please provide description, name of general and any/all subcontractors, and
whether balance has been paid in full.

LIST THE KNOWN UNPAID DEBTS, IF ANY, TO BE SATISFIED AT CLOSING:

Name of Creditor: _____ Account # _____

Address: _____

Phone Number: _____ Approximate Payoff: _____

Name of Creditor: _____ Account # _____

Address: _____

Phone Number: _____ Approximate Payoff: _____

Name of Creditor: _____ Account # _____

Address: _____

Phone Number: _____ Approximate Payoff: _____

IS ANY CLAIM OR ACTION PENDING OR THREATENED, TO YOUR KNOWLEDGE, BY ANY CREDITOR Yes ___ No ___

If Yes, please state particulars _____

IF YOU KNOW THE FOLLOWING INFORMATION, PLEASE PROVIDE THE SAME:

What type of fuel is used to heat the property:

Oil ___ Gas ___ Electric ___

What type of water is used at the property:

City ___ Well ___

What type of sewer is at the property:

City ___ Septic Tank ___ (If septic tank, how old? ___)

PLEASE RETURN THIS QUESTIONNAIRE TO:

Frank M. Williams, Esq.
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Pompton Plains, New Jersey 07444
E-mail: fwilliams@fmw-law.com
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Thank you!